

PARENT ENGAGEMENT TEAM (PEN) 2020 TEAM

Role	Name		
PRESIDENT	Alison Clinch		
VICE PRESIDENT	Taylor Bellomo		
TREASURER	Debbie O'Flynn		
COMMUNICATION	Kristen Morgan		
CATHOLIC SCHOOL PARENTS REP (CSP)	Jacqui Lane		
PASTORAL	Chelsea Boland		
UNIFORM	Gemma Strong		
BANKING	Jacqui Braams		
SCHOLASTIC	Erica Bilton		
CLASS PARENT ROLES	<p style="text-align: center;">Financial</p> <ul style="list-style-type: none"> Establish bank account (if required), provide direct deposit details to class group and request Class Kitty contributions. Maintain a record of monies being contributed to the kitty and money being spent. Inform class group once per term of the balance. Organise reimbursements for Class Parents who have purchased items on behalf of the class. 	<p style="text-align: center;">Communication</p> <ul style="list-style-type: none"> Organise and distribute class contact lists. Communicate to parents information from the Principal and / or PEN Executive team Attend PEN or Class Parent meeting each term. Send reminder emails or post on group Facebook page about upcoming events, permission slips which are due, uniform changes, etc. 	<p style="text-align: center;">Social</p> <ul style="list-style-type: none"> Organise class social activities. Welcome new families to the class. Organise gifts for special events of - births, condolences, other celebrations. Generate interest for and attendance at Weekly Masses and Family Masses (including co-ordinating supper donations). Assist with Christmas hampers / social justice initiatives set by the school.
	<p style="text-align: center;">Fundraising</p> <ul style="list-style-type: none"> Generate support for and attendance at fundraising events. Assist in fundraising activities including selling raffle tickets, organising a year group prize donation, sourcing donations, and event set up and pack up. Responsibilities are shared between all year groups and rotate every year. 		
K	Ignacio Cordova – Financial Alice Fraser Kasey McKee		
1	Lauren Robertson Jackie King Erica Bilton		
2	Isabelle Iratchet-Zak Donna Lincoln Karen Hughes Sonya Carr		
3	Stephanie Haagen Maryann Murphy Julia Clements		
4	Stacey Reboredo Maresh Wall Rachel Grayson		
5	Nathalie Kinnear Natasha Bonnano Ursula Massaro		
6	Jacqui Lane (see Year 6 spreadsheet)		