

Catholic Schools Broken Bay Partnership Principles

A Commitment by both Families and Schools



CATHOLIC SCHOOLS
Broken Bay

Catholic Schools Broken Bay Partnership Principles - A Commitment by both Families and Schools

Catholic Schools Broken Bay (CSBB) recognises the importance of supporting parents as the first educators of their children and honours the primary role families play in their child's faith formation, learning and wellbeing.

CSBB acknowledges that families include natural, adoptive or foster parents, guardians and carers of students and these Partnership Principles aim to support all families who have children enrolled at CSBB, through our shared commitment to work in partnership with mutual respect and trust, guided in Gospel-inspired collaboration and led by the ethos and values of the Catholic Church.

Together, we strive to build communities grounded in the CSBB values of Faith, Witness, Compassion, Joy, and Courage. These values are lived through respectful relationships, shared responsibility, and care for one another, and call us to act with integrity, empathy and openness as partners in our children's learning and faith formation, so that every child and their family feel they belong, are known, valued and cared for.

CSBB aims to nurture a partnership between parents and schools, where parents are valued for the primary role they play in their child's faith formation, learning and wellbeing, and teachers and staff are respected for their professional expertise in educating students, managing student behaviour and making recommendations to support student learning and wellbeing.

"A school becomes a place of dialogue and peaceful encounter promoting attitudes of respect, listening, friendship and a spirit of partnership."

- Pope Francis (2013)

A photograph of three women standing outdoors at a playground. The woman on the left is seen from the side, wearing a blue sleeveless top. The woman in the middle is facing slightly towards the camera, wearing an orange top. The woman on the right is seen from the side, wearing a black t-shirt. They are all smiling and appear to be in conversation. In the background, there is a green metal climbing structure and some trees.

Working Together

In choosing to partner with CSBB, parents take on a shared responsibility for their child's learning and formation but always remain the primary educators of their child.

CSBB commits to:

- ▶ offering a loving, faith-filled environment where each student comes to know the person and meaning of Jesus Christ in their lives
- ▶ providing a place where each student can learn, grow and feel safe
- ▶ involving families in decisions affecting their child's wellbeing, faith formation and learning, and keeping them informed of progress
- ▶ treating every member of the school community with courtesy, dignity and respect, reflecting Christ's compassion and justice
- ▶ delivering the curriculum and programs in line with NSW Education Standards Authority (NESA) Curriculum and CSBB Religious Education Curriculum requirements, integrating Catholic values and spiritual development
- ▶ enabling parents to ask questions and speak to school staff at a mutually convenient time, in a spirit of respectfulness, openness and to support resolution of concerns
- ▶ responding to communication within a reasonable timeframe, noting that teachers are engaged in learning and pastoral duties throughout the day as well as preparation, planning and other responsibilities after the school day finishes
- ▶ communicating with parents through newsletters, emails and formal meetings.

Families commit to:

- ▶ adhering to and maintaining all commitments made at the time of enrolment including disclosing all information required (where available) by the school to support the child's learning and pastoral care
- ▶ always treating every member of the school community with courtesy and respect, modelling Gospel values in words and actions
- ▶ supporting their child's participation in the liturgical, sacramental and faith life of the school, including Religious Education
- ▶ using positive language about the school, staff, learning, faith programs and rules with their child
- ▶ supporting their child to complete all assigned homework, study and assessments
- ▶ ensuring their child attends school each day
- ▶ respecting the personal and online privacy of every member of the school community
- ▶ supporting the school's behavioural expectations and CSBB's behavioural policies
- ▶ reasonably considering the perspectives of the school, other students and other families
- ▶ honouring requests to meet with the school to create plans or resolve issues, misunderstandings or concerns
- ▶ not attempting to involve schools, staff or other parents in any parental disputes that may arise in the case of separated parents
- ▶ ensuring the prompt payment of school fees or, in hardship, working with the school and CSBB to find mutually respectful solutions.

Communication & Conduct

Teachers are the first point of contact. To discuss your child's learning, experiences at school or to raise a concern, parents are asked to first contact the appropriate class or pastoral teacher.

If the matter cannot be resolved by the appropriate teacher, parents are asked to follow the school's process for managing concerns by contacting the school leadership team.

Parents should not approach other students or parents to clarify issues or concerns. All matters should be discussed with the appropriate staff member who can then discuss the matter with the relevant staff, student or parent.

If the concern cannot be resolved at the school level, parents please read the [CSBB Complaints Policy](#).



**CSBB
Policies**

Unacceptable Behaviour

Unfortunately, sometimes, despite our best efforts, unacceptable behaviour occurs, and can jeopardise the school's or CSBB's ability to maintain the safety and wellbeing of the school community and the wider CSBB community. Such behaviour cannot, and will not, be accepted.

Examples of unacceptable behaviour from parents, in person, by phone, on video or online include:

- ▶ aggressive, rude or threatening language or gestures; swearing, shouting, close physical proximity or violence
- ▶ engaging in intimidation, violence, bullying or harassment of any member of the school community or CSBB
- ▶ inappropriate, derogatory, threatening or discriminatory posts on social media, text groups or online forums regarding any member of the staff or school community
- ▶ recording, photographing or videoing staff, students or other parents without consent or posting or circulating any images or recordings
- ▶ making excessive calls, texts or emails, without providing a reasonable time for the school staff member to respond
- ▶ making vexatious or frivolous complaints
- ▶ bullying, harassing or sexually harassing any member of the staff or school community.

Consequences for Unacceptable Behaviour

If serious or unacceptable behaviours are repeated or ongoing, actions may include:

- ▶ written warnings
- ▶ limiting emails and phone contact
- ▶ limiting meetings to online only
- ▶ being directed not to approach certain staff, parents or students
- ▶ being excluded from school site and/or all school events
- ▶ notification to CSBB central office
- ▶ referral to NSW Police or other agencies
- ▶ termination of your child/children's Enrolment Agreement with CSBB.

CSBB is committed to maintaining positive and harmonious relationships with our parent community and to addressing issues and complaints respectfully and effectively when they arise. Any action taken in response to unacceptable behaviour will be fair and transparent, in keeping with Catholic values of dignity, respect and restoration.

Contact Details

Community Engagement Team

Complaints and Feedback Form

e. CET@dbb.catholic.edu.au

Catholic Schools Broken Bay, Safeguarding Office

e. safeguarding@dbb.catholic.edu.au

Catholic Schools Broken Bay

w. csbb.catholic.edu.au



**Complaints and
Feedback Form**



Diocese of Broken Bay
Caroline Chisolm Centre
Building 2, 423 Pennant Hills Road
Pennant Hills NSW 2120
PO BOX 4509 Thornleigh, NSW 2120
csbb.catholic.edu.au

csbb.catholic.edu.au

updated May 2026

VALUES



FAITH



JOY



WITNESS



COMPASSION



COURAGE